

MAHARASHTRA STATE COUNCIL OF EXAMINATION,PUNE
OBJECTIVE QUESTION
PROVISIONAL ANSWER KEY GCC - TBC JULY 2026 EXAM BATCH - 502

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
1	Files means _____	Collection of various data	Collection of only files	Collection of only text	Collection of only number	A
2	Files or Folders can be zipped.	TRUE	FALSE			A
3	Files or Folders cannot be zipped.	TRUE	FALSE			B
4	First Generation Computers period is _____	1800-1890	1940 -1956	1956-1965	1965-1995	B
5	First generation of computer consist of _____	Vaccum Tube	Transistors	Integrated Circuits	Microprocesso rs	A
6	Arial, Times New Roman are the examples of ____	Word Art	Font Styles	Indents	None of these	D
7	At the bottom of the Ms-Word we can see a_____strip	vertical	rectangular	horizontal	None of these	C
8	Background color or effects applied on a document is not visible in : : : .. Preview.	Reading View	Print Layout view	Web layout view	Print Preview	D
9	Basic shapes comes under_____tab	Review	View	Insert	Page Layout	C
10	Below the Ruler Line, we can get a white colored rectangular area. This area called : : : : ..	Page Area	Status bar	Title Bar	Menu Bar	A
11	Functions means inbuilt formula basically available in _____	MS-Word	MS-Excel	MS-PowerPoi nt	None of these	B
12	Grids has vertical and horizontal lines	TRUE	FALSE			A
13	Grids on worksheet in MS Excel 2019 are ____	vertical and horizontal lines	images	graphs	None of these	A
14	Group of selected cell is called as_____	Cell Range	Row	Column Width	Table	A
15	Hard Copy is the : : : ..	soft copy	Printed Version of worksheet	Both A & B	None of the above	B

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
16	In PowerPoint font size is inside _____ group in home tab	Timing	Font	Presentation Views	Page setup	B
17	In Powerpoint Handout Master Option is available in _____ Tab.	Home	Insert	View	Review	C
18	In PowerPoint Hide Slide option is available under _____ ribbon.	Home	Slide Show	Design	View	B
19	In Powerpoint how many views are there that allow you to have look at your presentation?	2	3	8	4	D
20	In PowerPoint if you want to apply 'Fly in' animation effect then -	Design Tab - Animation - Fly in	Select Object - Animations Tab - Animation - Fly in	Select object - Insert - Animation - Fly in	None of these	B
21	_____ is NOT an operating system.	Linux	Unix	Mac	Java	D
22	_____ means set of instructions given to the computer.	software	Hardware	Program	Process	C
23	_____ is a valid file extension of image.	.AVI	.JPEG	.MPEG	.MIDI	B
24	_____ is another format similar to PDF.	XML	XHTML	XPS	Xreader	C
25	_____ is a characteristic of a computer.	Tiredness	Less storage	Inaccurate	Automation	D